



Membership Cancellation & Holds

Effective Date: December 20, 2016

Membership Holds

- Members of Replex may place their membership on hold via in person, phone, or postal mail.
- Membership holds are only available for memberships using the monthly draft option from a credit card or bank account.
- Annual memberships do not qualify to be placed on “on hold” status.
- Memberships may be placed on hold for 4 continuous months only and can only occur once in a twelve month period.
- Membership holds must be placed on or before the 25th of each month.
 - If a hold on a membership is placed on hold on or before the 25th, the hold will be effective as of the next billing cycle.
 - If a hold on a membership is **not** placed on or before the 25th, the hold will not begin until 1 month from the next billing cycle.
- Once a membership has been released from the scheduled hold, payment will resume automatically.
- It is the member’s responsibility to remember and know when the hold is scheduled to be released and when billing is scheduled to resume.

Membership Cancellation

- Members of Replex may cancel their membership via in person, phone, or postal mail.
- Members of Replex may cancel their membership at anytime.
- Membership drafts will continue to draft until the member cancels the membership.
- Membership cancellations must be placed on or before the 25th of each month.
 - If a membership is cancelled on or before the 25th, cancellation will be effective as of the next billing cycle.
 - If a membership has **not** been cancelled on or before the 25th, the upcoming billing cycle will be honored and will terminate 1 month from the next billing cycle date.
- Once a membership has been cancelled, the joiner fee will be applied to reinstate a membership at a later date.
- Annual memberships or any prepaid portions of a membership cannot be refunded.

REV: 12/20/2016