

LeRoy Community Park District

Meeting Minutes for June 28, 2017

Meeting called to order at 1833. Present are Bill O'Brien, Kyle Scheuer, Doug Lehr, Paula Ingram, Corey Owens, Doug Miller, and Amy Lehr

The Pledge of Allegiance was stated and the floor was opened to the public. No members of the public are present.

The omnibus agenda items were approved, first motioned by Doug Lehr and seconded by Bill O'Brien.

Meeting Minutes were approved after typos were corrected.

Mid-Illinois Mechanical presented a service contract opportunity. They would provide maintenance to the facility. There are several coverage options that range from full coverage with replacement of equipment to only preventative maintenance. They are going to gather some data on what the Replex currently spends per month and compare it to what they charge and prospective savings. The contracts are reviewed on a year to year basis.

Review of Invoices

All outstanding invoices were reviewed. Decision was given to which invoices to pay. Hermes will not be paid until they finish the installation of the PoolPak. Report on the status will be given at the next meeting.

Co – Director Report

Membership has been steady. Will start to bring report to monthly board meetings.

Since the outdoor pool has been filled it was discovered that it was losing water every day. The city alerted the Replex and it was discovered that the splash area was where the problem was. It was corrected and it will be monitored by Doug and Corey to ensure that it is functioning correctly.

New nonskid grip is needed on the pool ramp

Weather stripping needs replaced on the gum door leading outside

The lawn around the building looks better with the weeds gone but grass seed is needed to be planted. This will be performed in the fall.

The grounds outside around the building need to be better maintained. It was discussed who is best to handle this responsibility. No decision was made. Will discuss at the next meeting.

Old Business

A – Paula took the oath as a new Park Board Member

B – Annual financial report for 2017 was submitted.

C – Doug Miller reported that the new hire reports are being filed correctly.

D – Prevailing Wages were reviewed and approved, 1st by Bill, 2nd by Paula.

E – Camera update and status will be discussed at a later meeting time. Tabled for now.

F – Book Keeper was discussed. Will review again at the next meeting.

G – Timecards – tabled until next month

H – Cleaning – Corey gave an update on the cleaning schedule and the status on employees. There still is some room in the budget for payroll in the cleaning department. Corey developed daily cleaning tasks for each day of the week. These get turned in and reviewed. Staffing for cleaning at this point in time is stable.

I – Discussed if it is value added to have Corey become certified as a Pool Operator. It was decided that it would not be value added at this point in time.

J – Homefield Energy – contract reviewed and will be discussed at the next meeting.

New Business

A – Employee handbook review was deferred to next month's meeting

B – Dress Code was deferred to next month's meeting

C – Credit Card Authorization – Each employee with access to a Replex credit card was given a contract to review and sign

D – Amy Lehr reported on the growth of the Ranger Camp. Currently there are 76 kids enrolled which is a record number. This has resulted in adding a few more Rangers to manage the number of kids. This also has increased the time spent transporting the kids back and forth due to the bus size. A charge was added and enforced for late pickup. Financial aid has increased as membership has increased. Financial aid will be reviewed at next month's meeting.

Executive Session – held from 2031 until 2050. Motion to enter by Doug Lehr, 2nd by Bill. Motion to exit by Doug Lehr, 2nd by Bill.

2050 - The meeting was adjourned, motioned by Doug Lehr and seconded by Kyle Scheuer.

Next Meeting is on July 26, 2017.